

VALLEY CENTER PUBLIC LIBRARY  
BOARD MEETING MINUTES  
November 15, 2021

The meeting was called to order by Toby Carver, Board Chair. Those in attendance were Toby Carver, Sara Johnson, Jeanne Shove, Barbara Jarman, Morgan Wiebe, Shelli Miller, Terry Foster and Janice Sharp.

Morgan made a motion to approve the agenda; Sara seconded. Motion carried; vote was unanimous.

In the Public Forum, Janice reported that we have not yet received our check for the \$5,000 grant from KLA for the butterfly garden.

Morgan made a motion to approve the minutes from the October 18 meeting as amended; Barbara seconded. Motion carried; vote was unanimous.

Sara made a motion to approve the financials for November and pay bills; Morgan seconded. Janice shared that we had received a check from the City that morning for \$3,774.13. The check will be deposited tomorrow.

In the Board Chair report, Toby shared that he had passed his Board exams.

In the Director's report, Janice shared that staff had been invited to the appreciation dinner for the Moving Wall. Each of the staff received a certificate of thanks for our assistance in setting up the MIA chair and handling the tickets for the sale of the quilts and other items. The Library also received a certificate.

The four computers that were purchased with the SCKLS Technology Grant will be installed on Thursday, Dec. 2. Three staff members from the SCKLS office will handle the installations.

The Library hosted the Chamber lunch in October. Staff prepared soups, desserts and accompaniments for the lunch; several members of the Friends prepared salads. We estimated that 25-30 attended.

In the Office Manager's report, Terry shared that our total number of visits had increased while the total number of items circulated had decreased. Some of the visits were a result of the book sale (from the items on the cart in the foyer) and from individuals coming into the Community Building for early voting.

Staff provided monster punch and candy for Trick or Treat Street. Terry estimated that we had served about 700 children and 700 adults. We were located in front of LeVenue on Main Street. The Library had once again sponsored the costume contest this year. The virtual event had 73 participants with 18 winners. There were six (6) categories with three (3) winners in each category.

In Old Business, Janice shared that the two additional cameras will be installed on the west wall of the Library on Tuesday, Nov. 30.

In New Business, Terry shared that the Goddard Schools had had complaints about some of their books relating to LGBTQ, race relations and other topics were inappropriate. In an effort to be prepared if necessary, she and Janice had updated the documentation for library challenge procedures. Jeanne made a motion to accept the documentation as presented; Shelli seconded. Motion carried; vote was unanimous.

Sara made a motion for the Board to go into executive session to discuss personnel for 10 minutes; Morgan seconded. Motion carried; vote was unanimous. Jeanne made a motion to exit executive session; Morgan seconded. Motion carried; vote was unanimous. Morgan suggested that members of staff should think about the possible purchase of new chairs or some other items to enhance our time on the job. We will have some suggestions for the next meeting.

Jeanne made a motion to adjourn the meeting; Sara seconded. Motion carried; vote was unanimous.