

VALLEY CENTER PUBLIC LIBRARY
BOARD MEETING MINUTES
February 19, 2024

The meeting was called to order by Stacy Alexander, Board Vice-Chair. Those in attendance were Shelli Miller, Barbara Jarman, Stacy Alexander, Michael Vo, Jeanne Shove, Terry Foster and Janice Sharp. Amy Heilman visited as a potential Board Member.

Jeanne made a motion to approve the agenda; Barbara seconded. Motion carried; vote was unanimous.

Shelli made a motion to approve the minutes from the January 8 meeting; Jeanne seconded. Motion carried; vote was unanimous.

Jeanne made a motion to approve the financial report; Michael seconded. Motion carried; vote was unanimous. Janice pointed out that we had received our first payment from the City -- \$167,454.05 and that we had received a \$5,000 donation from a patron.

Janice has completed the distribution for the annual budget and provided a copy to each member. We had a program from Handpan Dan on Feb. 15 as part of our Dessert Buffet. The music provided was a soothing program that we may have him back in the summer to do the program outside.

We had a discussion regarding the funds in the CIP account and possibly transferring some of the funds in the Savings account to CIP. Possible uses for funds could be an addition to the building, a sidewalk on the west side of the building to the garden or establishing a water sprinkler system for the garden. No decisions were made.

Janice provided a Loyalty Affirmation form for the members to sign. Staff will also be signing the form. It should be completed annually.

Janice shared that as part of the annual report to the state, a question asks when the Children's CIPA policy was reviewed. She will provide a copy of the policy at the March meeting.

In the Office Manager's report, Terry shared that the stats are running consistent with our prior year for the beginning of the year. We continue to have increases in most of the areas.

Terry shared that we had received notice that the Menocause grant was approved for \$2,500.00. We plan to purchase an opening day collection of Playaway Launchpads.

Terry had taken a phone call from an individual requesting to come in to film individuals using the Library. Terry had read information about people coming into libraries to record use of the facility -- a First Amendment Audit. She told the individual on the phone to come in. If we had objected, we could have been faced with a legal objection. Other libraries in Kansas have had similar incidents.

Terry attended the annual meeting for Main Street Valley Center and learned of the plans for the upcoming year. The committee is trying to get more people involved.

Terry presented a list of closures for 2024. Barbara made a motion to approve the list; Shelli seconded. Motion carried; vote was unanimous. The closure list enables Terry to have the dates for our automation system online when calculating check-outs and fines.

Shelli made a motion for the Board to go into executive session for 10 minutes to discuss personnel; Barbara seconded. Motion carried; vote was unanimous.

Barbara made a motion to exit executive session; Stacy seconded. Motion carried; vote was unanimous.

Barbara made a motion to increase employee rates based upon the chart provided; Stacy seconded. Motion carried; vote was unanimous.

Jeanne made a motion to adjourn the meeting; Barbara seconded. Motion carried; vote was unanimous.