

VALLEY CENTER PUBLIC LIBRARY
BOARD MEETING MINUTES
March 20, 2023

The meeting was called to order by Toby Carver, Board Chair. Those in attendance were Toby Carver, Stacy Alexander, Jeanne Shove, Shelli Miller, Chris Porter, Morgan Wiebe, Terry Foster and Janice Sharp.

Stacy made a motion to approve the agenda; Jeanne seconded. Motion carried; vote was unanimous.

Jeanne made a motion to approve the minutes as amended from the February 13, 2023 meeting; Stacy seconded. Motion carried; vote was unanimous.

Morgan made a motion to approve the financial report and pay bills for February; Shelli seconded. Motion carried; vote was unanimous. Janice shared that we were paying the January and February utility statements from the City. The check to Junior Library Guild is for an annual subscription for books received monthly in the range of children to young adult selections. Staff is preparing 900 bags of candy for the Easter event so candy purchases were from several sources.

In the Director's report, Janice presented the schedule of programming for this year. There may be a few additions for programs not scheduled yet. She reminded that our author visit for Bicycling with Butterflies will be at 2 PM, on Saturday, April 1.

Janice and Erin will attend the Early childhood Fair on March 27 at the Middle School. We will present information about our programming for that early age group.

The Spring Family Event & Egg Hunt will be on Saturday, April 8 from 1 to 3 PM. The Lions Club is arranging for area businesses and organizations to have booths for activities for the kids. The egg hunt will be at 2 PM with the younger and older kids divided into groups.

The Jerry Barlow concert was a success. We had planned for about 35-40 people and had about 70. We had to ask that people seated in the Meadowlark Room pick up their chairs and move into the Library. The dessert buffet was also a success.

A birthday celebration has been held today for the 100th birthday of the Library. There were about 60 people that came in to have a piece of cake and sign the guest book.

The auditors will be at City Hall on Wednesday, March 29. Janice will take our accounting records over to City Hall on Monday.

Carpet cleaning has been scheduled for the Library and Meadowlark Room on Saturday, April 15. Terry's son will come to help move furniture into the Cottonwood Room for the weekend.

In the Office Manager's report, Terry shared the stats for Feb. '23. The totals are average for this time of the year. Terry shared that the identification stakes for plants in the butterfly garden have been ordered. The stakes will be funded from the Menocause grant. The stakes will have the common names as well as the scientific names of the plants.

Terry shared that the grant from the Central KS Community Foundation Kids Fund has been declined for this year. There were \$80,000 grant requests received with about \$18,000 available. We will save the documentation about the Launchpads and use that for a future grant. The Launchpads we have been checking out came from the State Library a number of years ago and are gradually becoming unworkable.

We will be setting up our book sale on Monday, April 17. The sale will continue until Monday, May 1. Donations have been coming in for the sale.

Terry shared that we had an email from a patron requesting we extend our Thursday hours to 8 PM. After checking our database and Terry corresponding with this patron, it was determined that this patron was in Valley Center, CA.

Janice shared that she will find out when the budget process will begin for the City. She would like to have Toby accompany her to request an increase in our mill levy for the 2024 budget year. Our mill levy has not been increased since the mid 1990's. She would also like to pursue some funding for future benefits. Her goal is to have benefits in place before she retires.

Jeanne made a motion to adjourn the meeting; Morgan seconded. Motion carried; vote was unanimous.