

VALLEY CENTER PUBLIC LIBRARY  
BOARD MEETING MINUTES  
April 8, 2024

The meeting was called to order by Toby Carver, Board Chair. Those in attendance were Toby Carver, Shelli Miller, Barbara Jarman, Michael Vo, Jeanne Shove, Stacy Alexander, Morgan Wiebe, Amy Heilman, Terry Foster and Janice Sharp.

Morgan made a motion to approve the agenda; Stacy seconded. Motion carried; vote was unanimous.

Shelli made a motion to approve the minutes from the March 18 meeting; Jeanne seconded. Motion carried; vote was unanimous.

Morgan made a motion to approve the financial report; Shelli seconded. Motion carried; vote was unanimous. Janice pointed out that the City has cancelled the contract with Cox which according to Brent will save the City about \$2,000 per month (the Library portion would be about \$200 to \$225 per month). We should notice the change in the next billing cycle. There is still a question regarding the land line for our fax connection. The line was originally required for the fax connection and also for individuals that required a land line for transmitting data for heart monitors to the physicians. This was also a connection to the fire department. The City is checking to determine if the line is still needed. We received a payment from the City for \$12,926.09. The 10% transfer will be made to the CIP account next month. The payment to Playaway for \$3,217.27 is for the purchase of the Playaway Launchpads as a result of our grant from Menocause: Valley Center.

In the Director's report, Janice welcomed Amy as an official Board Member. This is the last meeting for Stacy Alexander who has served two full terms (8 years) on the Board.

In the new employee search, we had hired a new employee that stayed only one day. She had emailed that with her history of mental health issues, she felt that she would not be able to handle a full-time position. She mailed her badge and name tag back to us. We will begin a new search as soon as possible.

The Family Spring Easter Party was a great success with an estimated 1,300 people attending. There were people utilizing all areas of the Park.

With the exit of Stacy from the Board, we will be needing a new check signer. Amy has volunteered to be that signer. Janice will get information from the Halstead Bank for her to sign.

Janice announced that she has scheduled the surgery for her left hip replacement on Monday, May 13 which is the date for the next meeting. Rather than change the date, Terry will handle the meeting.

In the Office Manager's report, Terry reported that the stats are continuing to increase in most areas. We will be setting up the book sale on April 8 which continues to Monday, April 22.

The eclipse party was held today, April 8. We estimated that 78 people came to the Library for viewing. We provided solar glasses for those attending as well as many walk-ins requesting glasses. We also provided popsicles for attendees.

Terry explained that she had ordered 23 Playaway Launchpads from the awarding of the Menocause: Valley Center grant. The age range for the launchpads will be toddler to several for adults.

We have been notified that the switchover for the Internet will be soon. The City has switched to Ideatek for the technology for all locations. Terry has notified TwoTrees in advance to be prepared for complications.

Brent has been in the Library discussing the possibility of our participation in a printer lease. He is checking into the possible savings of leasing printers rather than purchasing. He would include the Library with our permission – billing us as part of the monthly billing we receive for other building costs. Janice sent him a copy of our purchase agreement with Sumner One.

There was no Old Business.

In New Business, the Board should discuss in May who will be elected for our Vice President – which had been held by Stacy. Other officer positions will be discussed as well.

Morgan made a motion to adjourn the meeting; Stacy seconded. Motion carried; vote was unanimous.