

VALLEY CENTER PUBLIC LIBRARY  
BOARD MEETING MINUTES  
May 13, 2024

The meeting was called to order by Toby Carver, Board Chair. Those in attendance were Toby Carver, Michael Vo, Jeanne Shove, Barbara Jarman, Shelli Miller, Amy Heilman, and Terry Foster.

Jeanne made a motion to approve the agenda as amended; Amy seconded. Motion carried; vote was unanimous.

No one spoke during the Public Forum.

Shelli made a motion to approve the minutes from the April 8, 2024 meeting; Barbara seconded. Motion carried; vote was unanimous.

In the Board Chair's report, Toby discussed his upcoming resignation from the board, the date will depend upon when a replacement can be found and appointed by the Mayor.

Michael made a motion to approve the financials for May and pay bills; Amy seconded. Motion carried; vote was unanimous.

In the Director's report, Terry shared that 19 boxes of unsold book sale items were taken to Open Door Ministries, and 7 boxes of paperbacks were picked up from the Jail. Terry reported that Janice had visited students at the West Elementary Book Fair and also with classes there, and that Summer Reading information was also delivered to Abilene and Wheatland for distribution. The Director's report also included information about the 13 \$300 Friends of the Library scholarships that were awarded.

Terry also had Toby sign bank documents, however, Morgan was not present to sign.

In the Office Manager's Report, Terry indicated that we might have to lose the wifi stats off the Statistics Report due to changes in Jetpack (which is used as a part of our WordPress site). The Board indicated they are okay and that the Library does not need to purchase anything from Jetpack to continue making this statistic available. Terry reported Book Sale income of \$1767, and that 1915 books were sold overall and 699 given away on the last day of the sale. Terry also advised that the Library had received a donation of Braille board books to add to the collection, as well as a carved Fairy House for the butterfly garden. We have also signed up to participate in a Region-wide "Library Crawl" this summer. We have sent a request for a quote for storage furniture to Yoder Furniture, to fulfil a request from an individual who has donated a sum of money for furniture. Terry also reported that we have been having issues with one of the HVAC units and that we may have repairs or replacement to pay for in the future. Finally, Terry informed that Board that we have hired a high school student as temporary summer help.

In Old Business, the Board decided to not take action regarding election of officers until a future meeting.

There was no New Business.

Jeanne made a motion to adjourn the meeting; Barbara seconded. Motion carried; vote was unanimous.