

VALLEY CENTER PUBLIC LIBRARY
BOARD MEETING MINUTES
July 8, 2024

The meeting was called to order by Shelli Miller. Those in attendance were Michael Vo, Barbara Jarman, Amy Heilman, Chris Cartwright, Terry Foster and Janice Sharp. Marco Benitez attended as a guest.

Barbara made a motion to approve the agenda; Michael seconded. Motion carried; vote was unanimous.

Barbara made a motion to approve the minutes from the June 10, 2024 meeting; Michael seconded. Motion carried; vote was unanimous.

Michael made a motion to approve the financial report; Barbara seconded. Motion carried; vote was unanimous. Janice explained that the charge for the cleaning was higher by \$360 due to a transposition in the billing from the City over the last two months. The payment to Schammerhorn was for the repair of several of our blinds. The blinds were difficult to raise and lower. We had received a check from the City just after our last meeting for \$118,065.82. This report reflects a 10% transfer of this amount to the CIP account.

In the Director's report, Janice shared that the promotional items purchased for the Library Crawl have been well received. Several of our patrons have expressed how much fun they had going to all of the participating libraries.

The Kansas Forestry Department has delivered the costume for Smokey Bear. We have a local gentleman that has volunteered to wear the costume for our story time tomorrow (Tuesday) and again for our Wednesday program. A member of staff will read several books while Smokey poses with kids for pictures.

Janice has received an update from Yoder Furniture. Our cabinets will be complete in the later part of August. We will have the check prepared with the August payments.

Janice shared the information about the remaining programs for our children's programming. The last performer will be Dan, Dan the Magic Man on Wednesday, July 24. The reading logs will also be due by 4 PM on that day.

Janice was contacted by author Michele LaRue regarding a potential program of The Bedquilt which is a memoir of Dorothy Canfield Fisher. She would be available to do the program from April 15 through 30, 2025. We have responded that we would be happy to host the program – the date is undetermined at this time.

In the Office Manager's report, Terry shared that our stats continue to increase for the summer months. She shared that we have completed 34 programs in our summer reading program with 2,013 attendance. We had a program presented by Daniel Baird – Handpan Dan – on June 27 with 26 people attending.

Terry shared that we hired a new employee that started on June 18. She is working 25 hours per week – handling our interlibrary loans and some of the story time sessions as well as handling circulation duties as well.

We had no Old Business.

We will be having election of officers in August.