

VALLEY CENTER PUBLIC LIBRARY
BOARD MEETING MINUTES
January 9, 2023

The meeting was called to order by Toby Carver, Board Chair. Those in attendance were Toby Carver, Stacy Alexander, Jeanne Shove, Shelli Miller, Barbara Jarman, Terry Foster and Janice Sharp. Ron Colbert also attended.

Stacy made a motion to approve the agenda as amended to include absence rules for Board members; Shelli seconded. Motion carried; vote was unanimous.

In the Public Forum, Ron was asked if he had a report; his comment was that the City will be having lots of projects in 2023.

Jeanne made a motion to approve the minutes from the November 14, 2022 meeting; Stacy seconded. Motion carried; vote was unanimous.

Barbara made a motion to approve the November, December and January financials and pay bills; Jeanne seconded. Motion carried; vote was unanimous. In the latest report, we will have an automatic withdrawal of \$1,285.00 for the Sage annual billing, we are paying the December billing from the City, the billings from Overdrive for E-books is changing from the usual billing in October to being billed in January (calendar basis); the cost is \$1,500.00 and we received our last 2022 check from the City for \$7,074.82; we transferred 10% to the CIP account.

In the Director's report, Janice shared that the Friends have received about \$2,000 in memorial funds in memory of her daughter, Andrea. She is discussing with Nancy the possibility of having Meridian Art Glass design glass pieces that can be displayed above the exit doors.

Our new chairs are here that we ordered from the Scott-Rice Office Supply Co. / Hon Company. Staff is really enjoying them.

Janice has been scheduling some monthly programs for our 100-year celebration as well as for Summer Reading. Staff will be developing a brochure.

Our annual report to the State Library is in progress. The final date to submit the report is Feb. 4.

Janice is anticipating having employee reviews prepared for the February meeting as well as a chart for suggested wage increases for the Board to approve.

In the Office Manager's report, Terry shared the stats covering the full year of 2022. She forgot to add the number of participants for the adult challenge.

In our Food for Fines, we had over 50 food items donated in exchange for fines. The number of items donated was more than in 2021.

Terry shared information about our reading challenges. The first is our year-long challenge to coincide with the 100-year celebration of the Library. The challenge will be for participants to read one book from each decade beginning with the 1920's. The book author could have been born in the '20s or the book should have taken place in the '20s. The decades will progress monthly through the end of the year ending with 2023. The smaller reading challenge is in a bingo style with participants crossing off squares across, up and down or diagonally.

Terry has weeded our audio CD collection – pulling 354 titles. We will offer them to several small libraries then place the remaining in our book sale area.

The Menocause grant has been submitted for the Friends. We are asking for \$3,000 to pay for aluminum stakes identifying the plants in the butterfly garden and a larger sign promoting the garden.

There are several upcoming grants we will be submitting for in the near future. The Library System will have a programming grant available and the Central KS Community Foundation will have a grant that will compliment our diversity grant from 2022. Other ideas for the grant are: developing backpacks relating to information about the butterfly garden, purchasing launchpads for our children's collection or beginning an app for storytime that provides a read-along with some of the children's books.

There was no Old business or New business. The discussion regarding the rules of absence for Board members which states that a Board member would leave the Board after three (3) absences was decided that the Board would make the final decision if absences became a problem.

Stacy made a motion to adjourn the meeting; Shelli seconded. Motion carried; vote was unanimous.