

VALLEY CENTER PUBLIC LIBRARY  
BOARD MEETING MINUTES  
June 16, 2025

The meeting was called to order by Amy Heilman, Board President. Those in attendance were Amy Heilman, Michael Vo, Jeanne Shove, Chris Cartwright, Shelli Miller, Terry Foster and Janice Sharp.

After the flag salute, Shelli made a motion to approve the agenda; Michael seconded. Motion carried; vote was unanimous.

No one spoke during the Public Forum

Amy made a motion to approve the minutes from the May 19 meeting; Jeanne seconded. Motion carried; vote was unanimous.

Jeanne made a motion to approve the financial report for June and pay bills; Shelli seconded. Motion carried; vote was unanimous. Payments listed on the report were for frequent purchases. The Library received a check from the City of Valley Center on Friday in the amount of \$134,330.83. The report reflects moving 10% of that payment to the CIP Fund.

In the Director's report, Janice shared that she had spoken with Brent Clark, City Administrator, about the lower mill levy we will be receiving for 2026. Brent assured us that the reduced amount will be for one year only. He also shared that we should expect an additional approximate payment of \$40,000 in 2026 due to the increased amount of property evaluation in the City.

Janice had also visited with Ben Anderson, City Council member, regarding our funding. Ben suggested that we submit statistics to be included in the City Council packets each month to show individuals that we are continuing to grow in our service to the community. Janice will go to the July 1 City Council meeting to explain our reports in the future.

Janice spoke with a library patron about the possibility of her serving on the Board. She was invited to attend this meeting but did not come. Janice will contact her to see if she will serve.

There has been a change in the schedule of performers for the Summer Reading Program. The presenter for Hot Toast Music has notified us that he is ill and will not be able to come for our June 25 shows. Janice has visited with the Goddard Puppet Ladies and they will present their program on that date since they had cancelled for June 3 due to weather.

Valley Center had storms on June 2 that produced a large amount of rain causing flooding over the Sedgwick County area. Janice wanted to make sure that our current policy would cover that kind of weather. The Board agreed that we are covered with our current verbiage.

There have been some police reports regarding juveniles in Lions Park that have guns. Janice requested thoughts on the need of having an officer come through the building during programming as a re-assurance of safety for our individuals attending. Janice will talk to Lloyd Newman, Police Chief, to see if he will suggest that officers come through if they are not on calls.

In the Office Manager's report, Terry shared that our stats continue to show improvement in most areas for the month. We have received information about a Library Crawl again for this year. We have signed up to participate. There are 29 libraries participating; each library provides prizes for individuals that visit the libraries on the list. We are providing 2 gift cards that will make up the drawing at the end of the program. Individuals register at each library they visit.

Summer Reading attendance has been good so far for the summer. We have had 17 programs so far with 814 in attendance. The performance by the Wichita Children's Theatre had 191 in attendance; the Ren Faire had 148 in attendance. Children from both Sunrise Christian Academy and Riverlawn Preschool attended.

Terry had contacted the manager for the Mud Daubers baseball team about having a Family Night from the Library. Terry attended to share some swag with library attendees. There were 8 adults and 8 children that were Library patrons.

The Book Lovers Book Club has invited Laurie Dove to their meeting on July 17 to have her talk about her book. The Book Club is sponsoring while the Library is helping with promotion.

In New Business, Janice shared a possible policy regarding employee cell phone use. Janice is sending the policy to Barry Arbuckle, City Attorney, for his review. The Board will vote on the policy at the next meeting.

Shelli made a motion to adjourn the meeting; Chris seconded. Motion carried; vote was unanimous. Everyone thanked Jeanne for her service on the Board. This is her last meeting.